

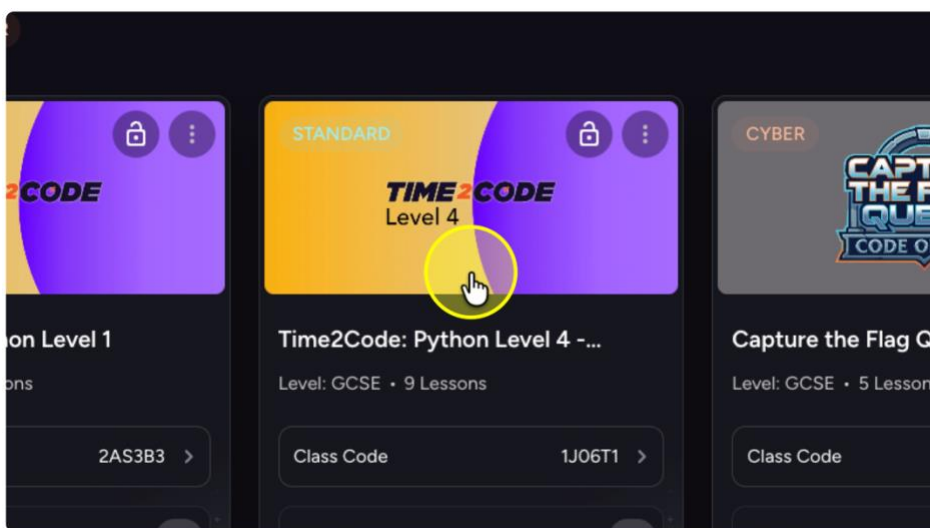
Create an assessed activity in Kita

Fiona MacNeill | 38 steps | 10 minutes

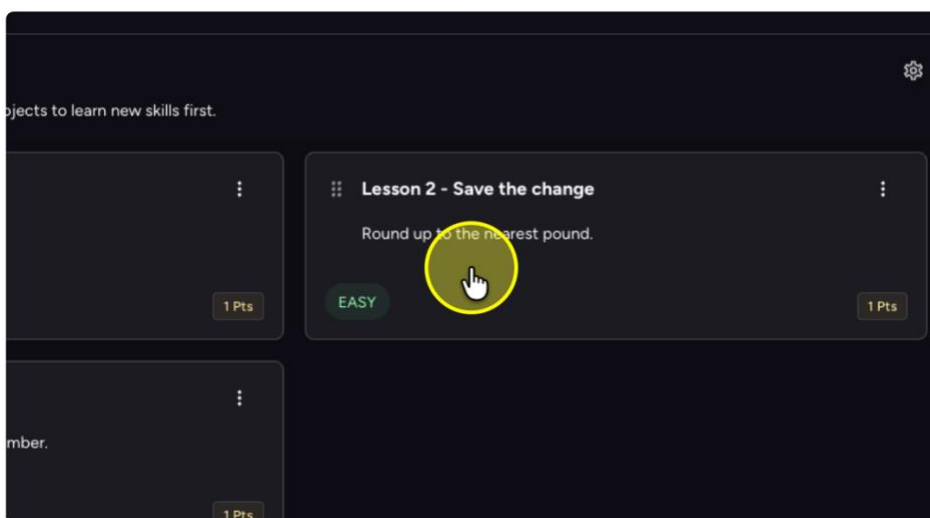
15 June 2026

This tutorial explains how to create your assessed activity. This allows you to accept submissions for an activity and use the marking and assessment tools available in Kita.

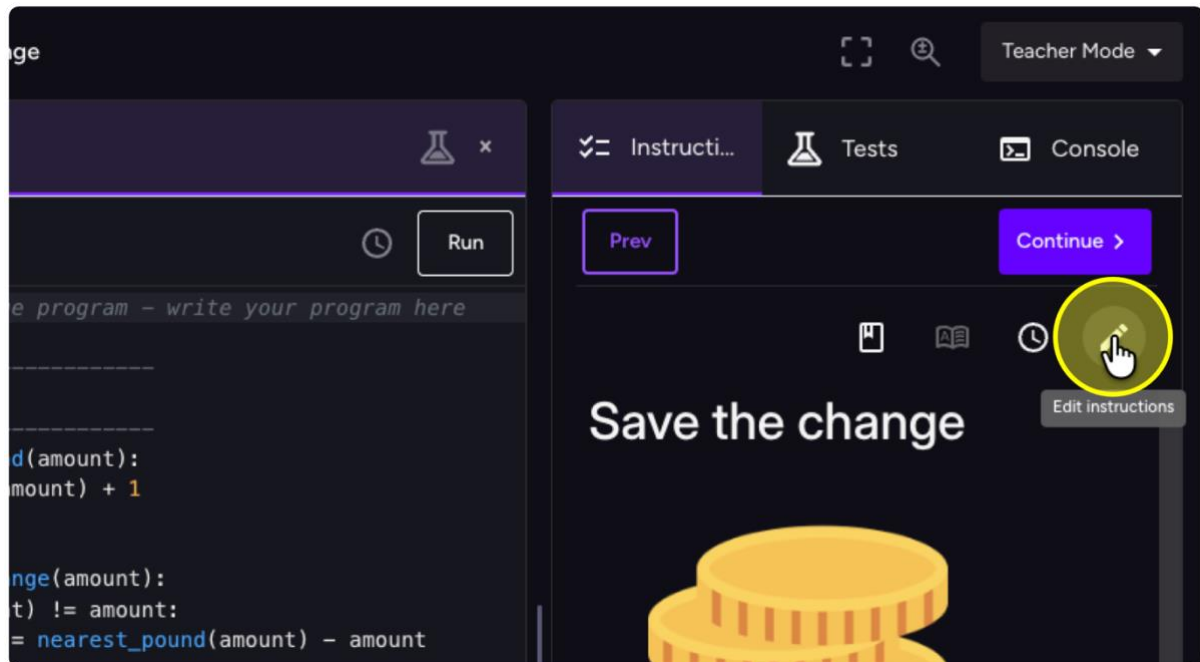
1. Select the course where you would like to create the assignment.



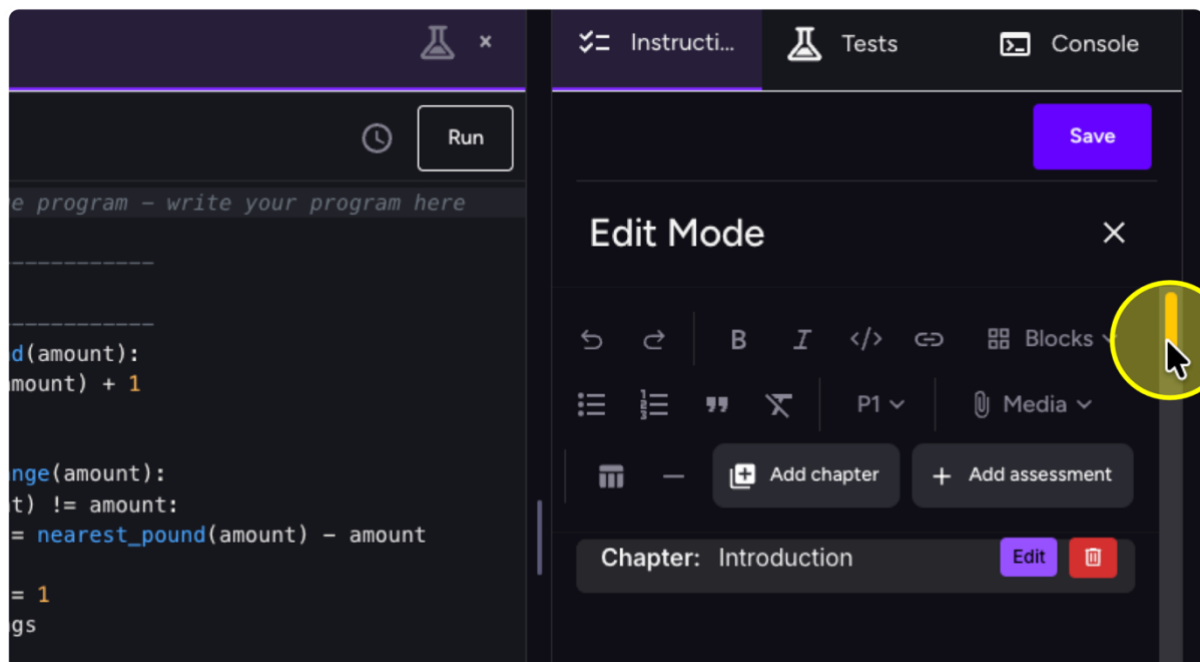
2. Select the lesson.



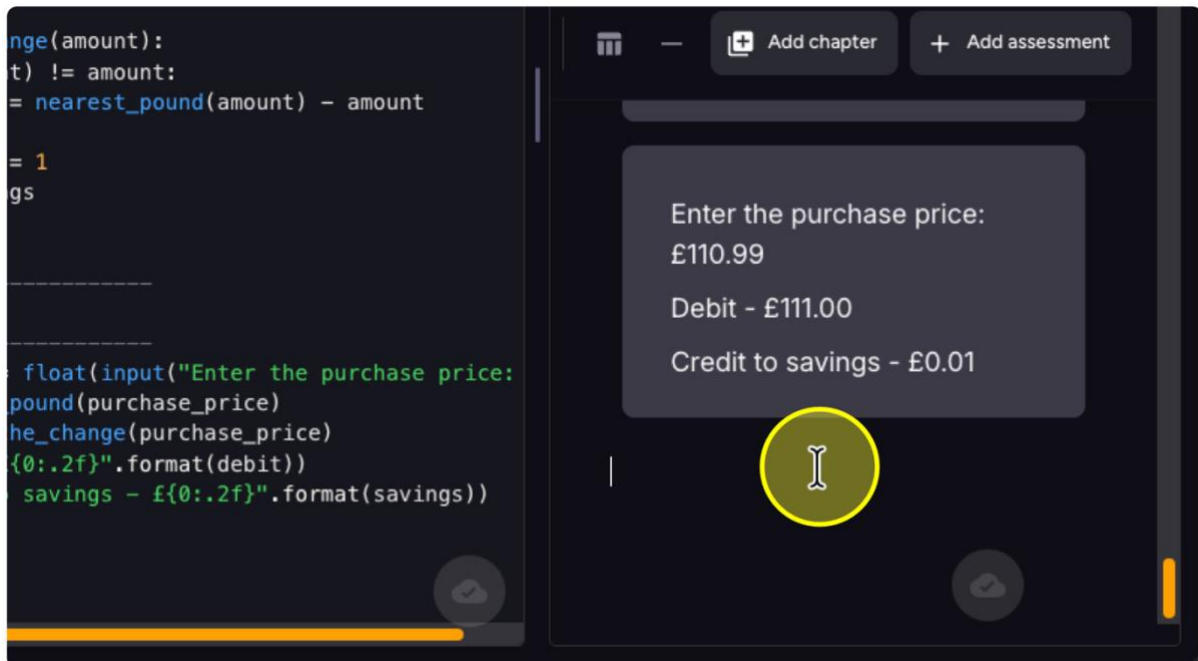
3. Click on the **Edit instructions** button.



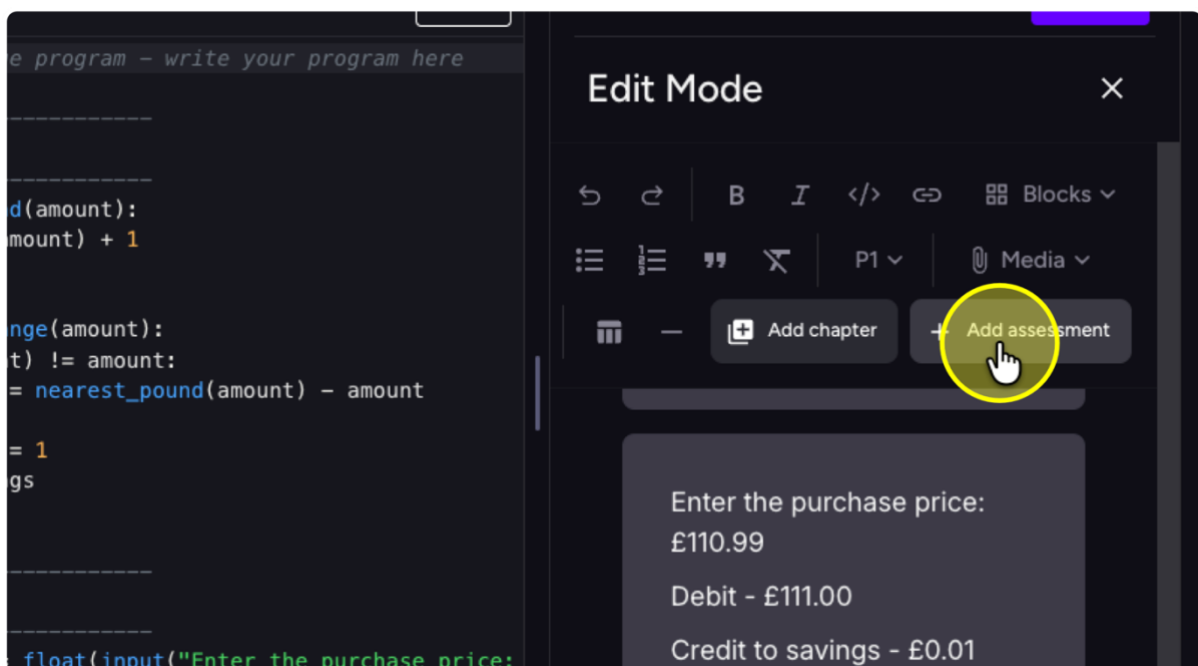
4. Scroll down to where the spot where you would like the assessed activity.



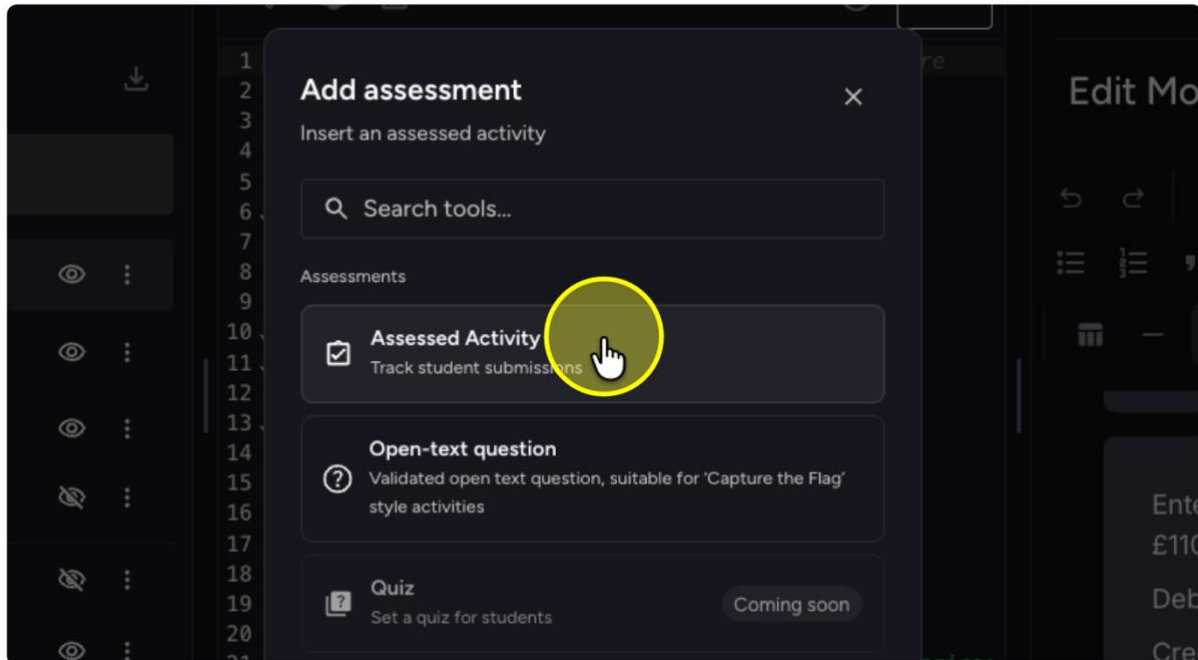
5. The Evaluate section of a Time2Code lesson is a good spot after the expected outputs. Put your cursor where you would like the assignment.



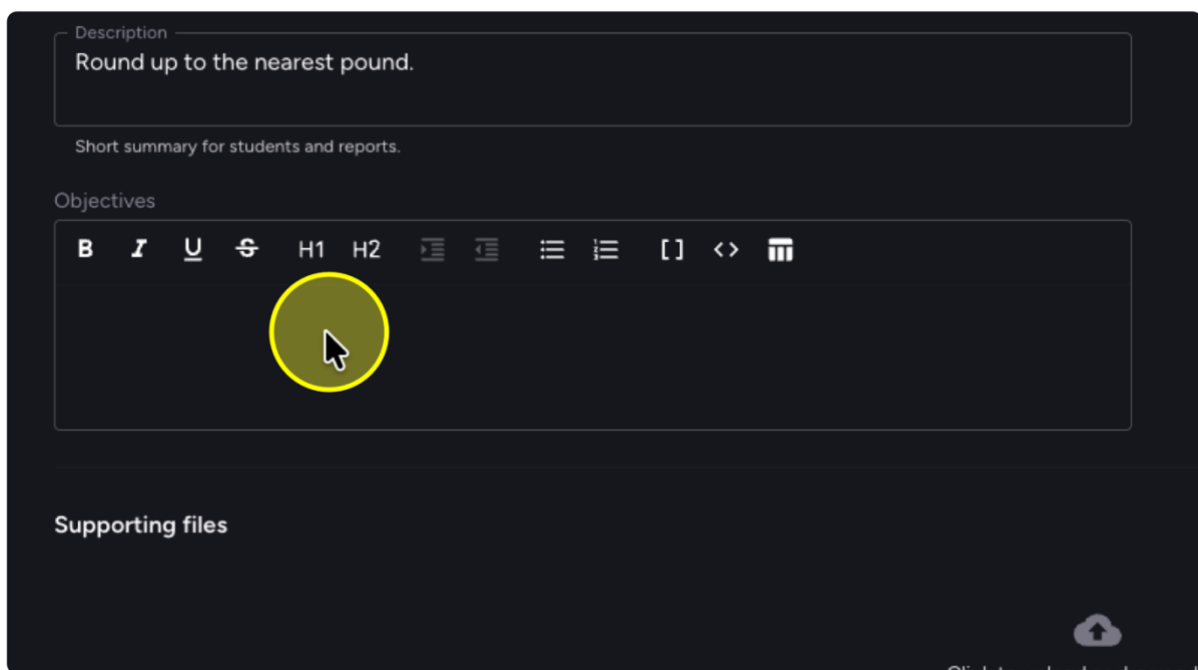
6. Click on "+ Add assessment" in the tool palette.



7. Click on Assessed Activity.



8. The title and description are picked up automatically and may not need to be edited. We recommend adding your success criteria or learning outcomes/objectives.



9. Use the text edit tools to style your objectives as needed.

Short summary for students and reports.

Objectives

B *I* U  H1 H2      

Change the program `main.py` so that it:

- Does not output the debit of an additional pound if the purchase price is whole pounds.
E.g. If the purchase price is £3, it should not debit £4.
- Outputs the credit to savings to be £0.00 if the purchase price cannot be rounded up.

Supporting files

10. Click on the Show Due Date to Students toggle to enable a due date.

Assessed Activity ×

Fill in the information below and create a new project.

Supporting files


Click to upload or drag and drop
.docx, .xlsx, .csv, .pdf... (max. 25MB)
Coming soon

Availability

Show Due Date to Students 
When on, students can see when the assessment is due.

Submission type

Expected filenames
Separate filenames with commas

Teacher assessed 
Student must submit for teacher marking. Enables the submit button automatically.

[Delete assessment](#) Save as draft Cancel Publish

11. Click on the date field to set the due date.

Assessed Activity

Fill in the information below and create a new project.

Supporting files

Click to upload or drag and drop
.docx, .xlsx, .csv, .pdf... (max. 25MB)
Coming soon

Availability

Show Due Date to Students

When on, students can see when the assessment is due.

Date

dd/mm/yyyy

Hour
Minute

Submission type

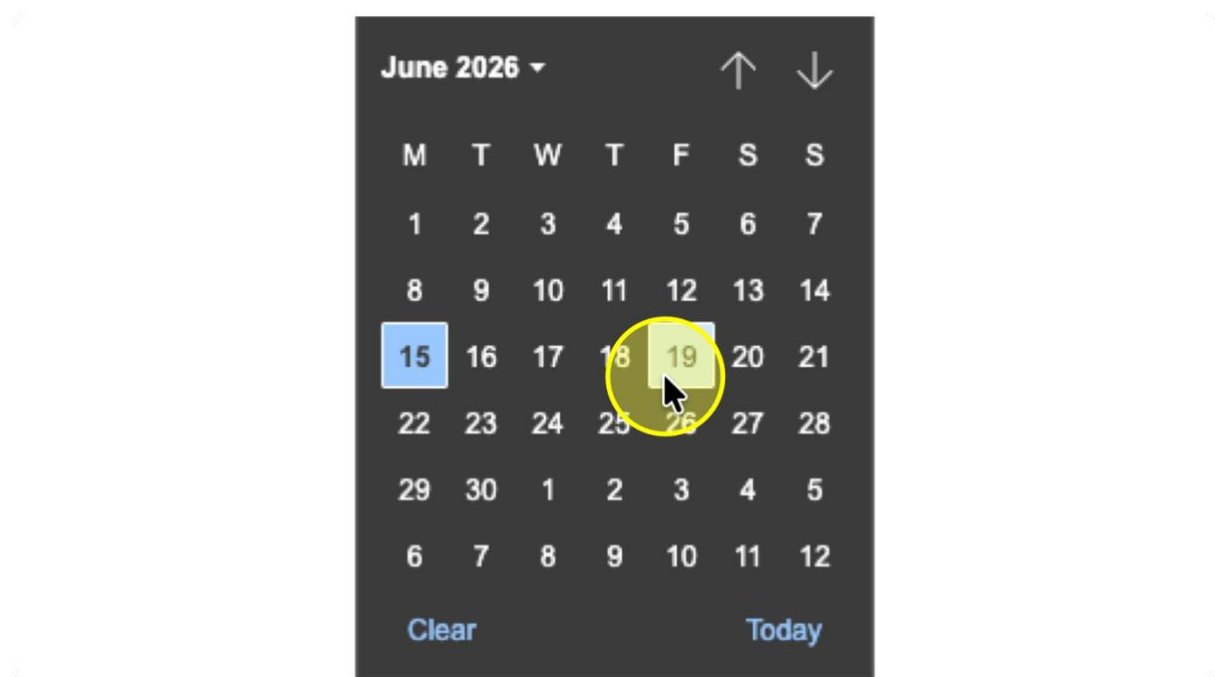
Expected filenames

Separate filenames with commas

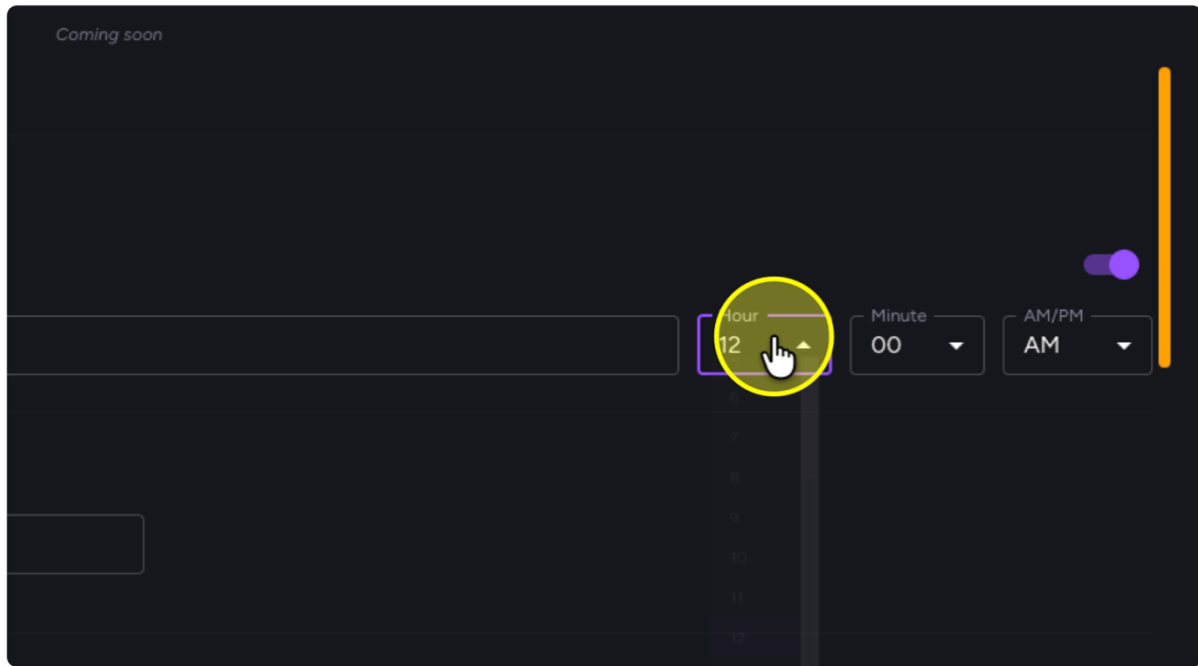
Teacher assessed

Student must submit for teacher marking. Enables the submit button automatically.

12. Select the due date from the calendar.

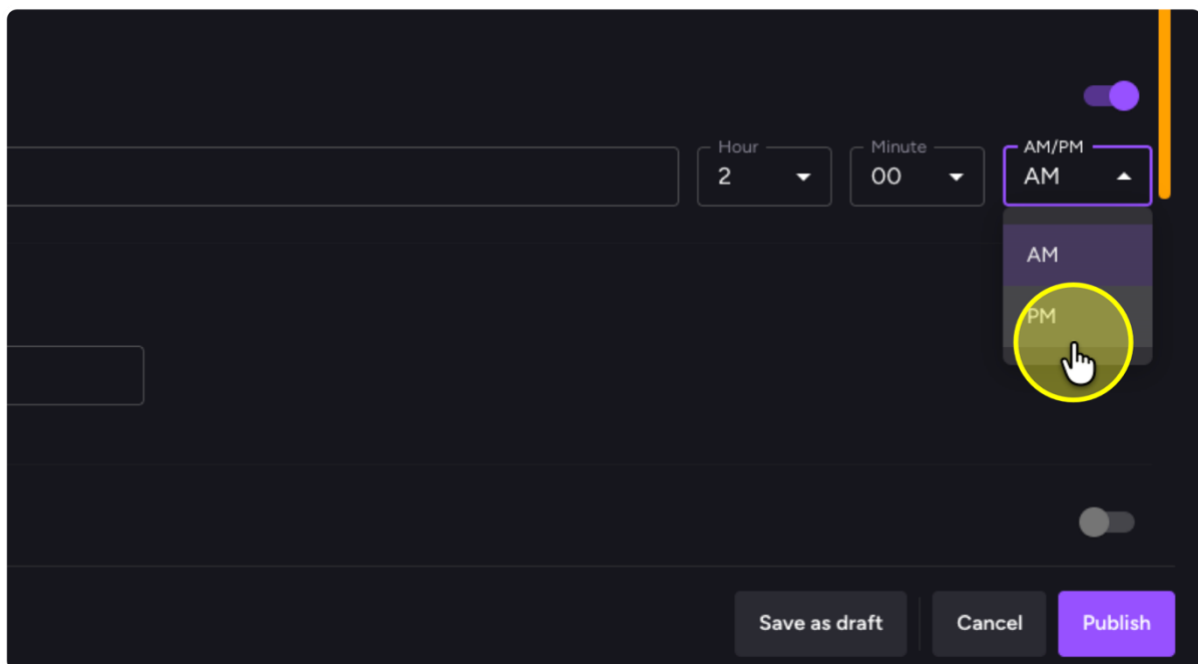


13. Then specify the time.



The screenshot shows a dark-themed form titled "Coming soon". On the right side, there are three dropdown menus for time selection: "Hour", "Minute", and "AM/PM". The "Hour" dropdown is currently open, showing a list of numbers from 1 to 12. A yellow circle highlights the number "12", and a hand cursor is pointing at it. The "Minute" dropdown is set to "00", and the "AM/PM" dropdown is set to "AM". A purple toggle switch is visible to the right of the time selection fields.

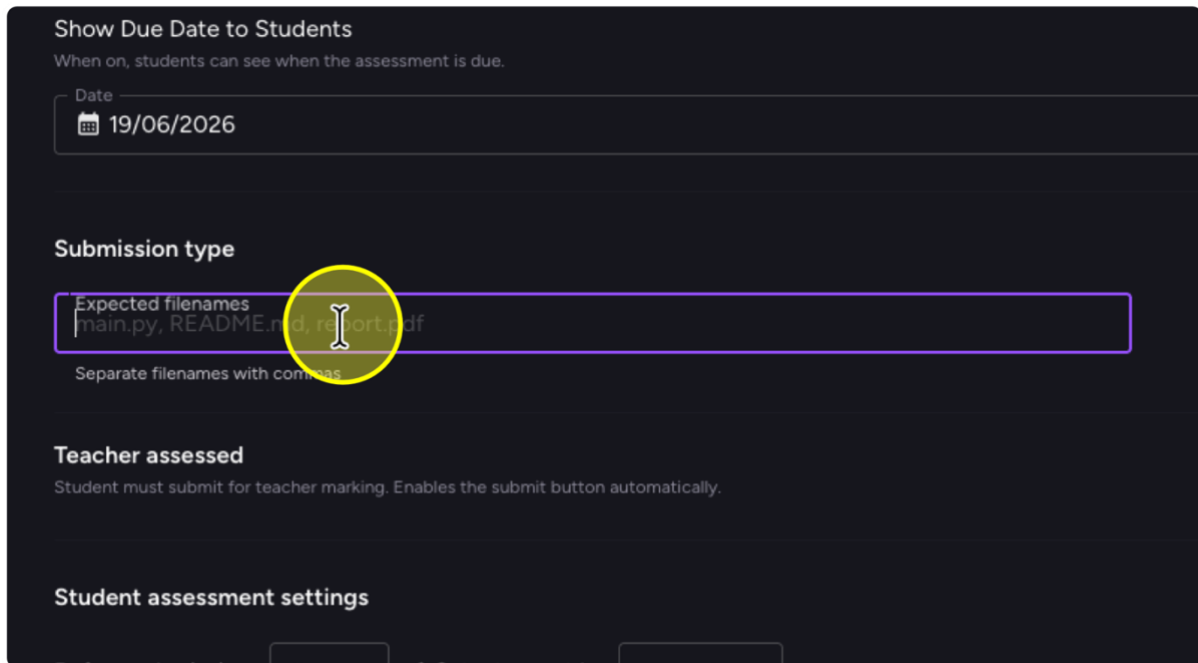
14. Be sure to specify if the due date is in the morning (AM) or afternoon (PM).



The screenshot shows the same dark-themed form. The "Hour" dropdown is now set to "2", and the "Minute" dropdown is set to "00". The "AM/PM" dropdown is open, showing a list with "AM" and "PM". A yellow circle highlights the "PM" option, and a hand cursor is pointing at it. At the bottom of the form, there are three buttons: "Save as draft", "Cancel", and "Publish". A purple toggle switch is visible to the right of the time selection fields.

15. Click on "Expected filenames" and type in the name of the file you expect.

To note main.py is typical for Time2Code and you can ask for multiple files.



Show Due Date to Students
When on, students can see when the assessment is due.

Date
19/06/2026

Submission type

Expected filenames
main.py, README.md, report.pdf

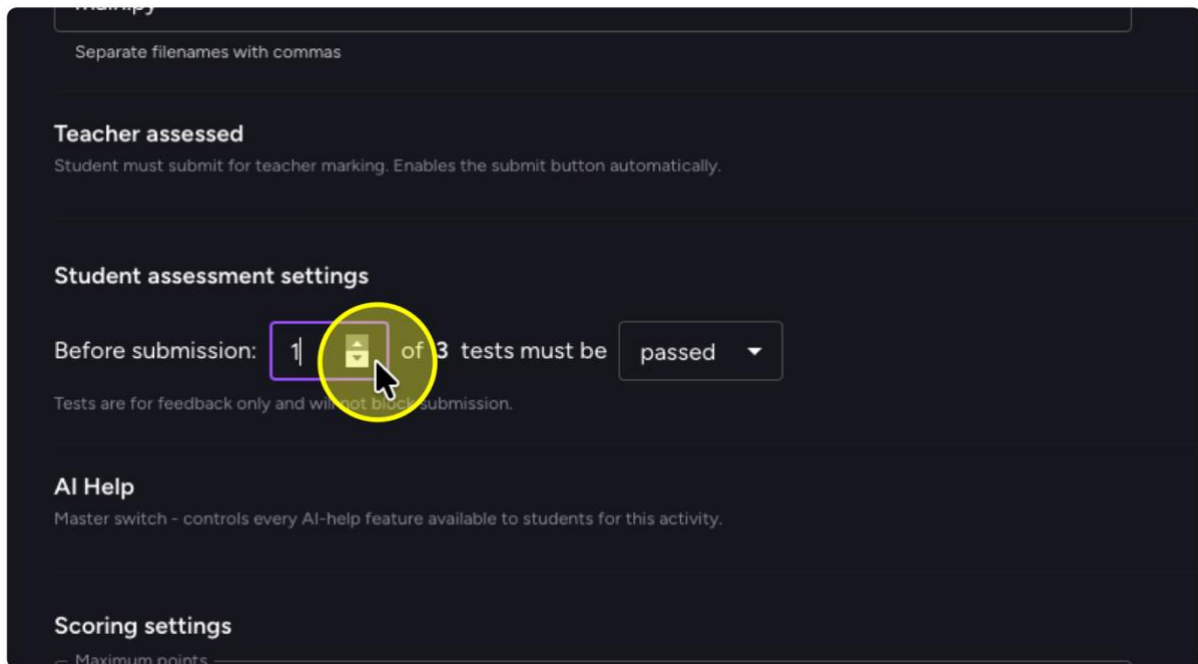
Separate filenames with commas

Teacher assessed
Student must submit for teacher marking. Enables the submit button automatically.

Student assessment settings

As additional note here. These filenames are a guide to help you keep things organised. If students submit a file with a different filename, it will still be accepted. Also, if students submit the wrong file, they can submit another alternative file. You can also **unsubmit** to return a file back to a student.

16. To set requirements related to the input/output tests select the number of tests and decide if they need to be run or passed prior to submission.



Separate filenames with commas

Teacher assessed
Student must submit for teacher marking. Enables the submit button automatically.

Student assessment settings

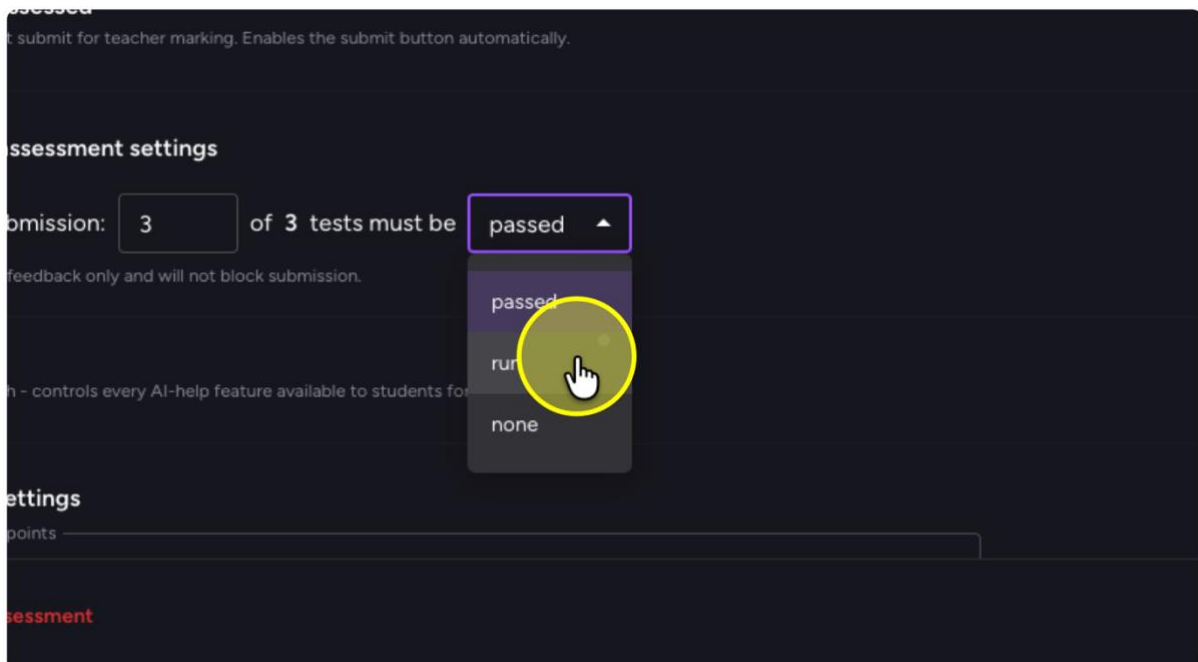
Before submission: 1 of 3 tests must be passed ▼

Tests are for feedback only and will not block submission.

AI Help
Master switch - controls every AI-help feature available to students for this activity.

Scoring settings
Maximum points

17. In my example, I've decided that they just need to be run and not passed before the student submits.



submit for teacher marking. Enables the submit button automatically.

Student assessment settings

Before submission: 3 of 3 tests must be passed ▲

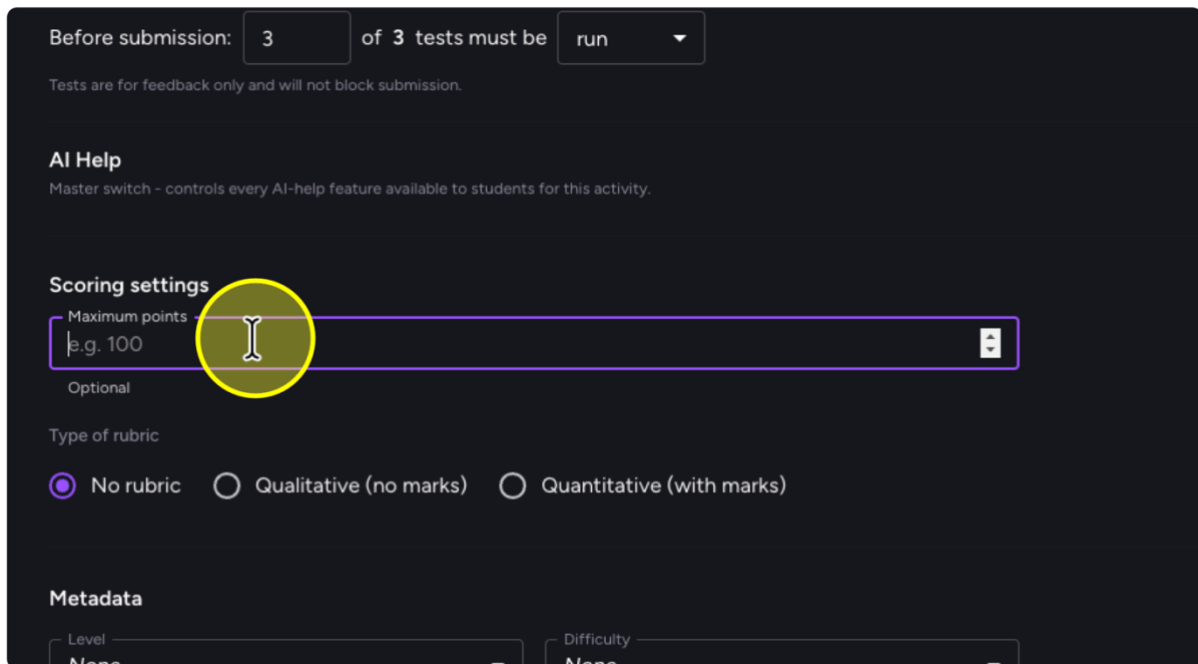
Tests are for feedback only and will not block submission.

Master switch - controls every AI-help feature available to students for this activity.

Scoring settings
Maximum points

Student assessment

18. If you want to use a quantitative rubric or to provide a score add maximum possible score for the activity.



Before submission: of 3 tests must be

Tests are for feedback only and will not block submission.

AI Help
Master switch - controls every AI-help feature available to students for this activity.

Scoring settings

Maximum points

Optional

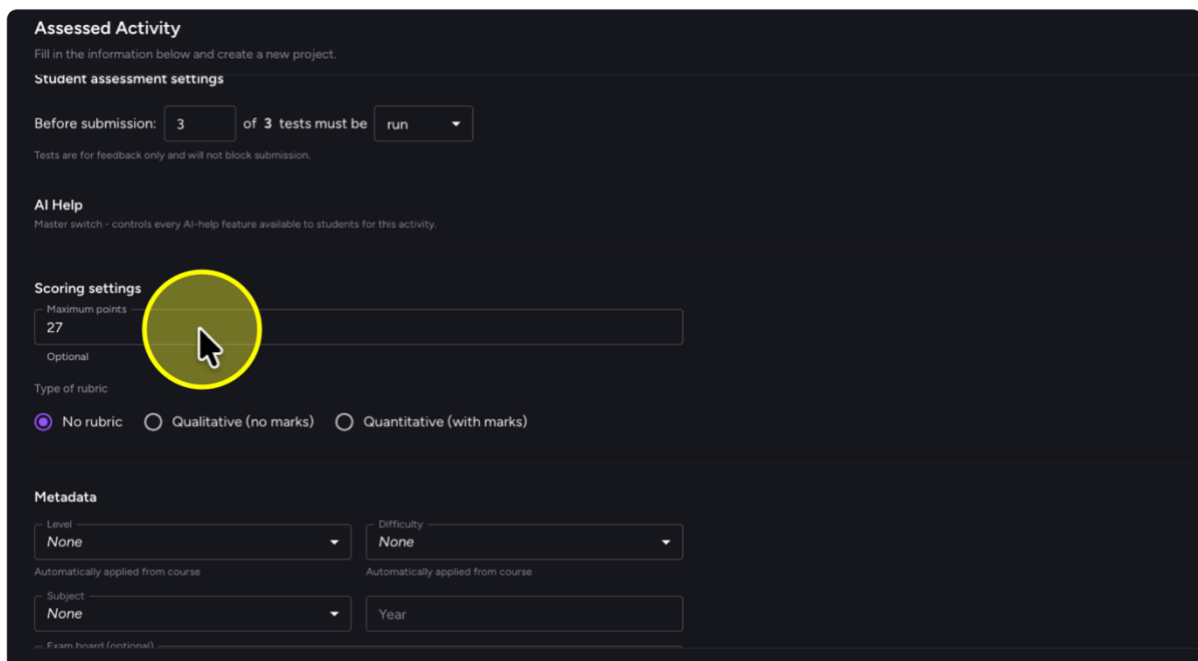
Type of rubric

☒ No rubric ☐ Qualitative (no marks) ☐ Quantitative (with marks)

Metadata

Level Difficulty

19. In my example each my three criteria are worth 9 points, so I am marking out of 27.



Assessed Activity
Fill in the information below and create a new project.

Student assessment settings

Before submission: of 3 tests must be

Tests are for feedback only and will not block submission.

AI Help
Master switch - controls every AI-help feature available to students for this activity.

Scoring settings

Maximum points

Optional

Type of rubric

☒ No rubric ☐ Qualitative (no marks) ☐ Quantitative (with marks)

Metadata

Level Difficulty

Automatically applied from course

Subject Year

Exam board (optional)

20. Click on the rubric option: "Quantitative (with marks)"

Master switch - controls every AI-help feature available to students for this activity.

Scoring settings

Maximum points

Optional ☐

Type of rubric

☒ No rubric ☐ Qualitative (no marks) ☒ Quantitative (with marks)

Metadata

Level Difficulty

Automatically applied from course ☐ Automatically applied from course ☐

Subject Year

21. Add the number of Criteria - in my example I have three.

Assessed Activity

Fill in the information below and create a new project.

Required for Quantitative rubrics. The rubric per-cell totals must add up to this value.

Type of rubric

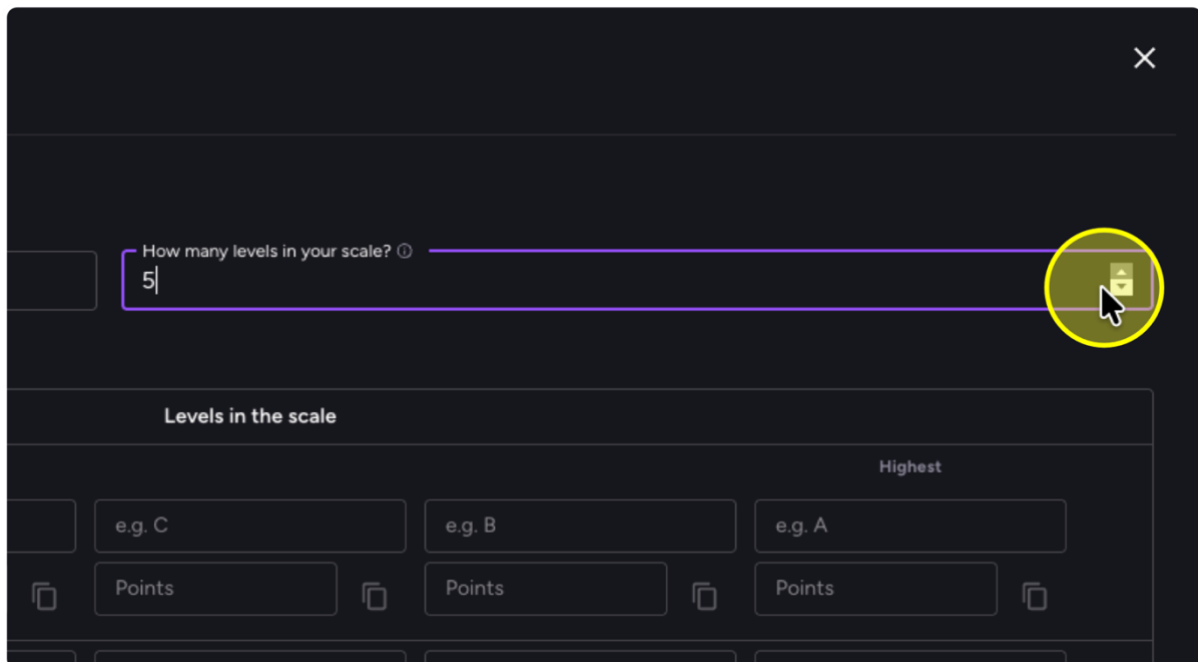
☐ No rubric ☐ Qualitative (no marks) ☒ Quantitative (with marks)

How many criteria? How many levels in your scale?

Criteria	Levels in the scale
	Lowest
	e.g. A
	Points Copy
Title	e.g. A
Description	Points Copy
Title	e.g. A
Description	Points Copy

[Default assessment](#) [Save draft](#) [Cancel](#)

22. Then add the number of levels in your scale, e.g., A, B, C, D, E would be 5 levels.



How many levels in your scale? ⓘ

5

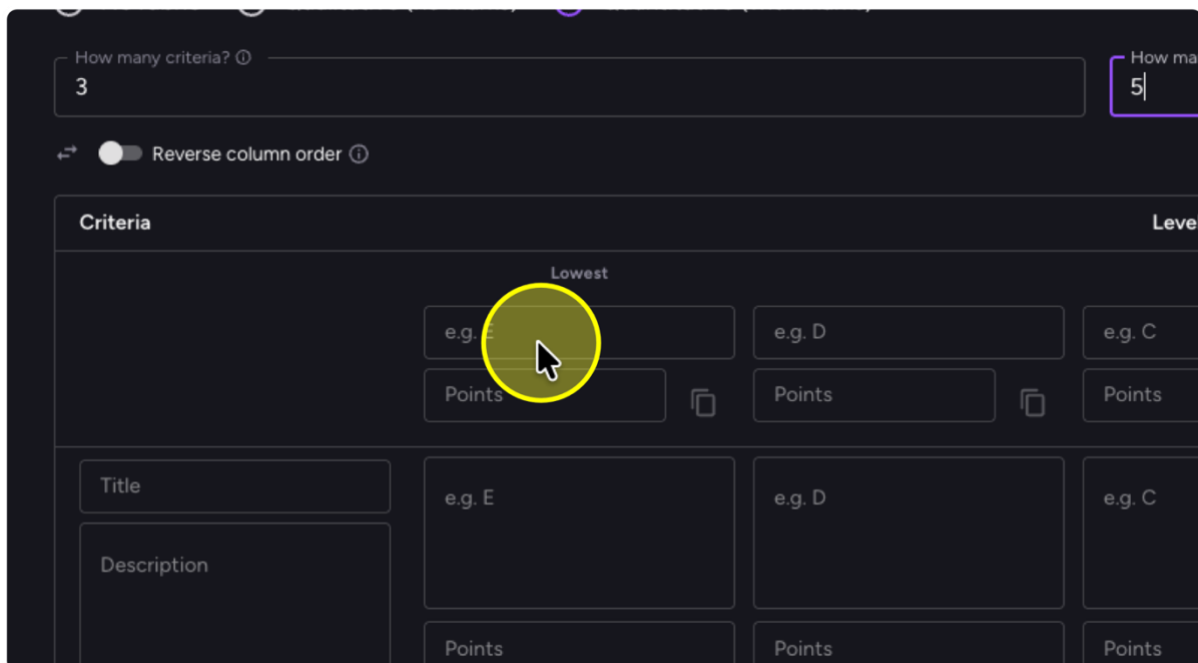
Levels in the scale

Highest

Level	Criteria	Points
e.g. C	e.g. B	e.g. A
Points	Points	Points

23. Paste in your scale from lowest to highest. In my example I'm using:

Incomplete, Beginning, Developing, Proficient, Mastery.



How many criteria? ⓘ

3

How many levels in your scale? ⓘ

5

Reverse column order ⓘ

Criteria

Lowest

Criteria	Level
e.g. E	e.g. D
Points	Points

24. I've completed the whole row and will now move on to the criteria.

How many levels in your scale? 5

Levels in the scale

Highest

Developing	Proficient	e.g. A
Points	Points	Points
e.g. C	e.g. B	e.g. A
Points	Points	Points

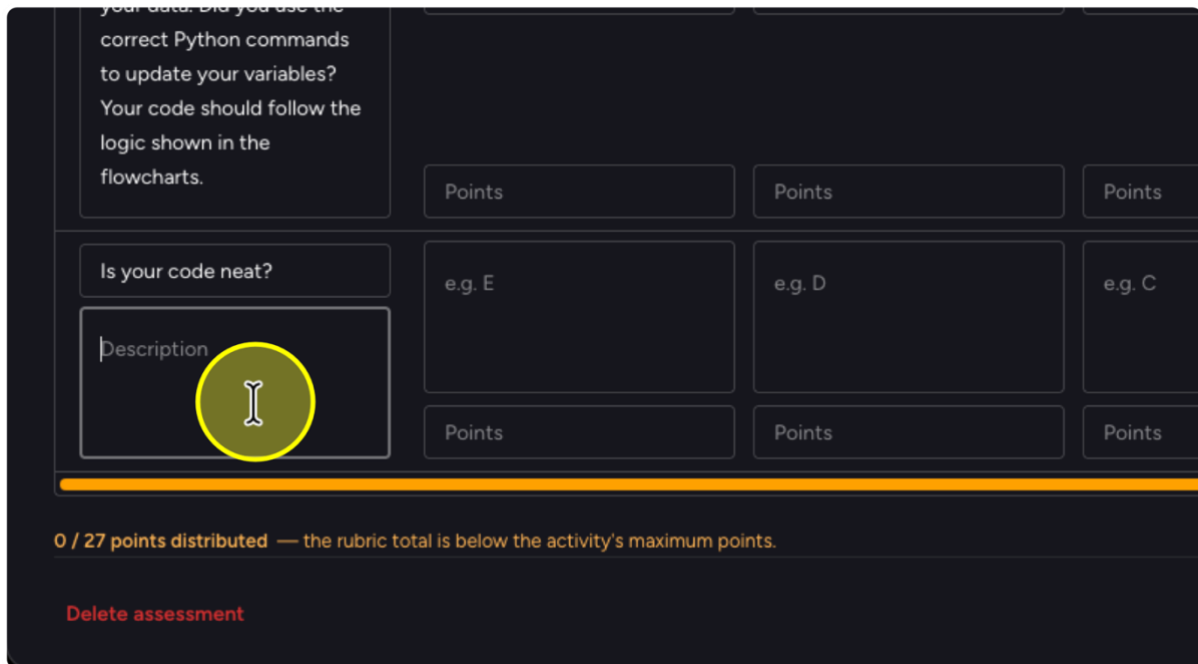
25. I have a title and description for each criterion.

Criteria

Lowest

Incomplete	Beginning	Developing	
Points	Points	Points	
Title	e.g. E	e.g. D	e.g. C
Description	Points	Points	Points
Title	e.g. E	e.g. D	e.g. C
Description			

26. Once I've added my criteria, observe that I need to add points to my rubric to add up to the total based on my maximum score.



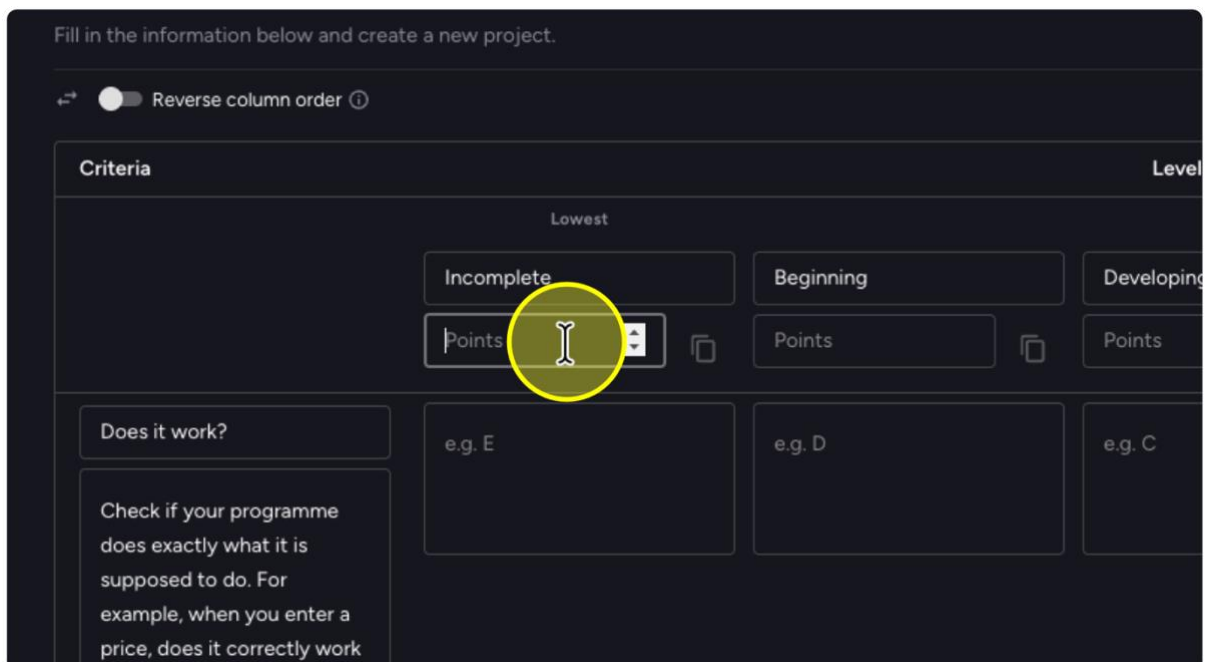
your data. Did you use the correct Python commands to update your variables? Your code should follow the logic shown in the flowcharts.

Points	Points	Points
Is your code neat?	e.g. E	e.g. D
Description		e.g. C
Points	Points	Points

0 / 27 points distributed — the rubric total is below the activity's maximum points.

Delete assessment

27. Add your points along your points along the top to specific the same points for all criteria. To weight scores, add different points per criterion row.



Fill in the information below and create a new project.

Reverse column order

Criteria	Level
	Lowest
Incomplete	Beginning
Points	Points
Does it work?	e.g. E
Check if your programme does exactly what it is supposed to do. For example, when you enter a price, does it correctly work	e.g. D
	e.g. C

28. Add in your points, I find it easiest to go from right to left (highest to lowest).

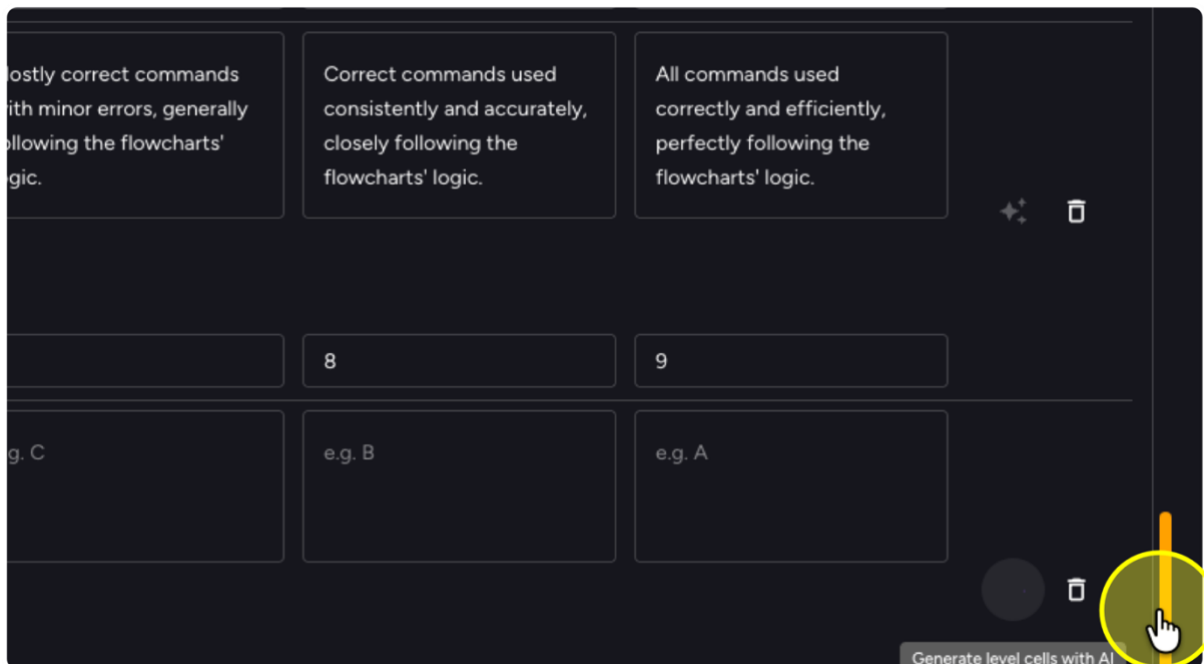
Levels in the scale			
	Developing	Proficient	Mastery
	Points	Points	9
	e.g. C	e.g. B	e.g. A

29. Once you have scales and criteria, you can then generate each row of descriptors using AI.

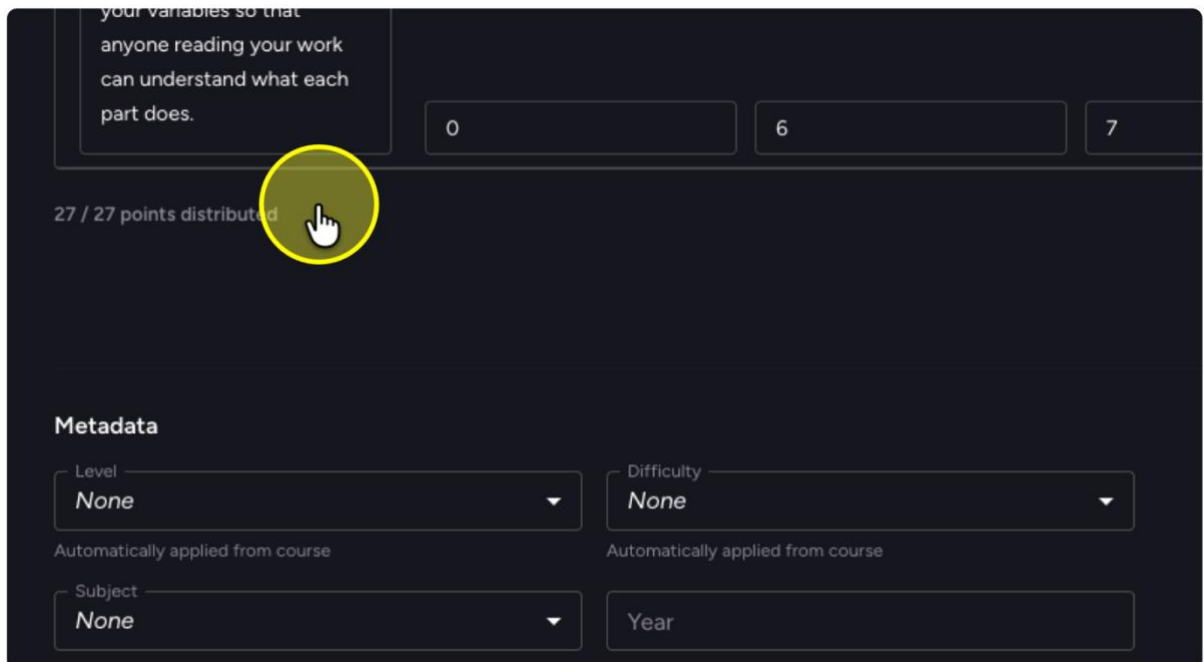
Developing	Proficient	Mastery
7	8	9
e.g. C	e.g. B	e.g. A
7	8	9
e.g. C	e.g. B	e.g. A

Generate levels with AI

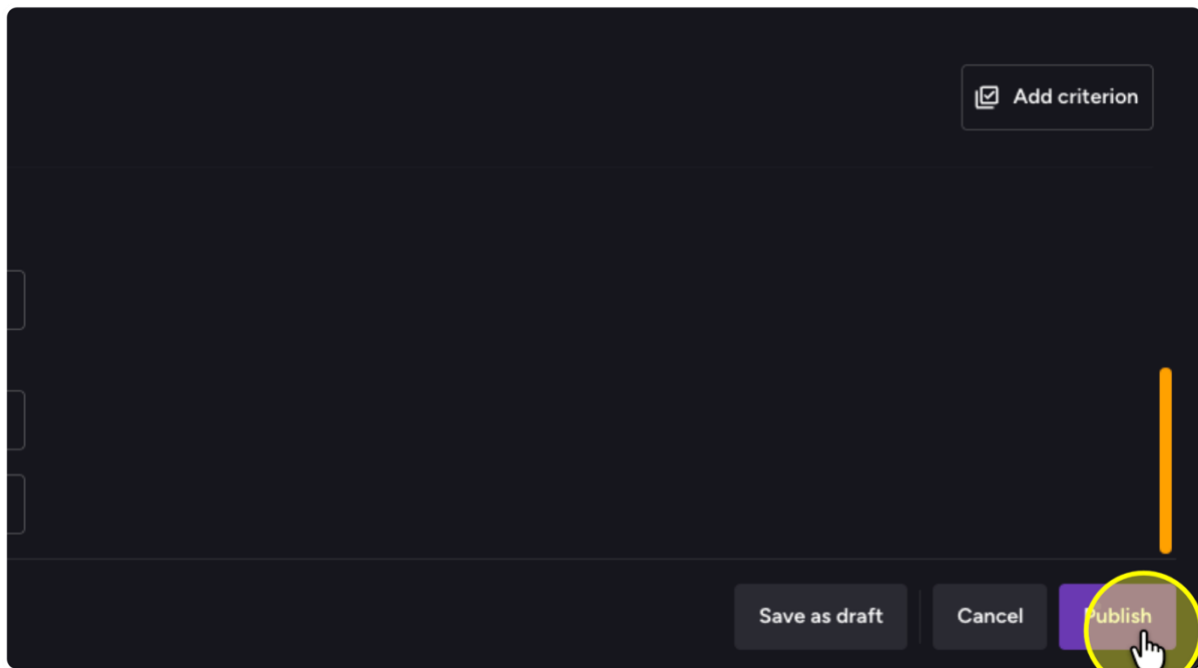
30. Finish generating all your rows and scroll to the bottom of the screen.



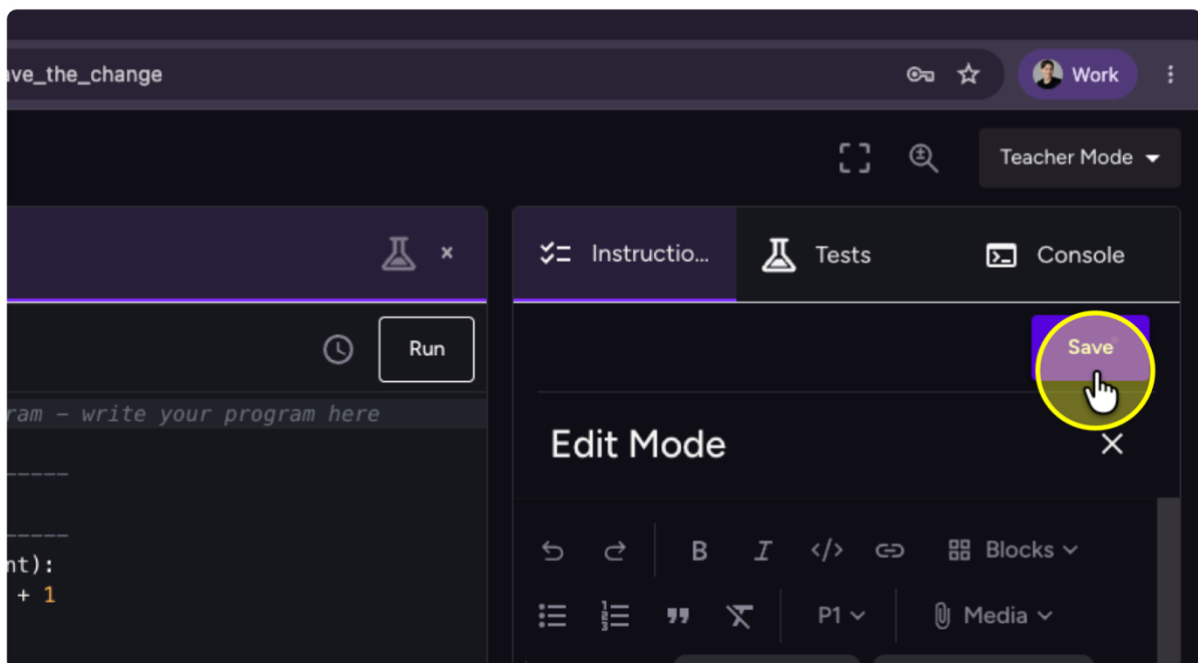
31. Double-check that all the points are distributed.



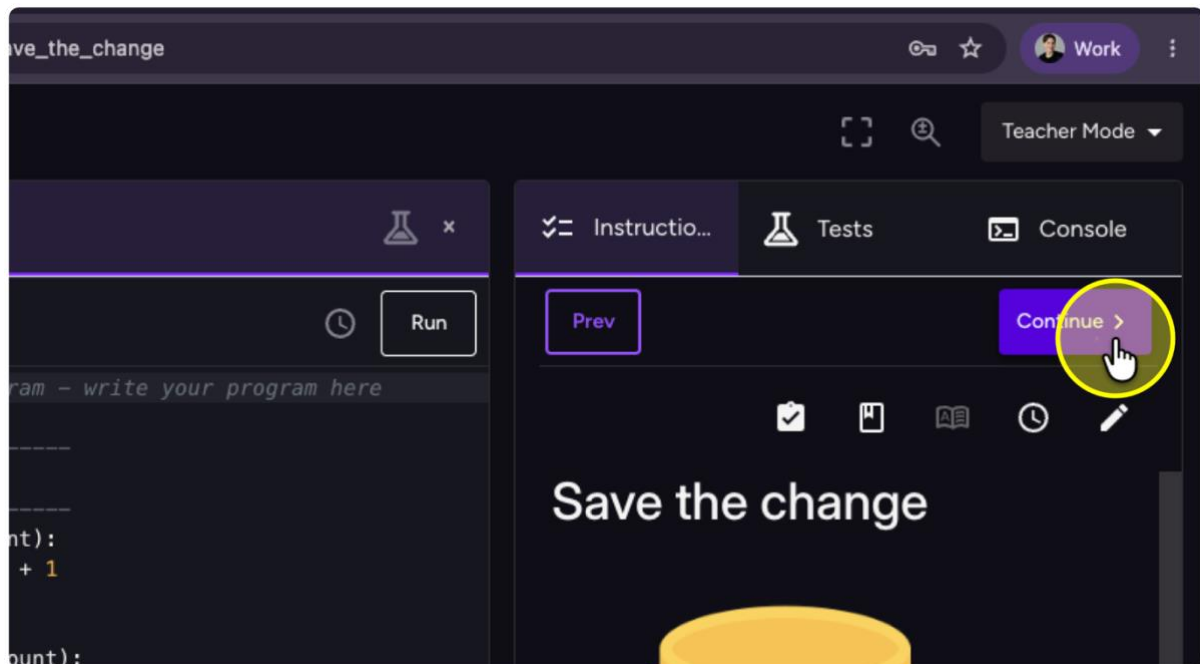
32. If you need to make this assignment ready later, select Save as draft. Otherwise select Publish to make it available to students immediately.



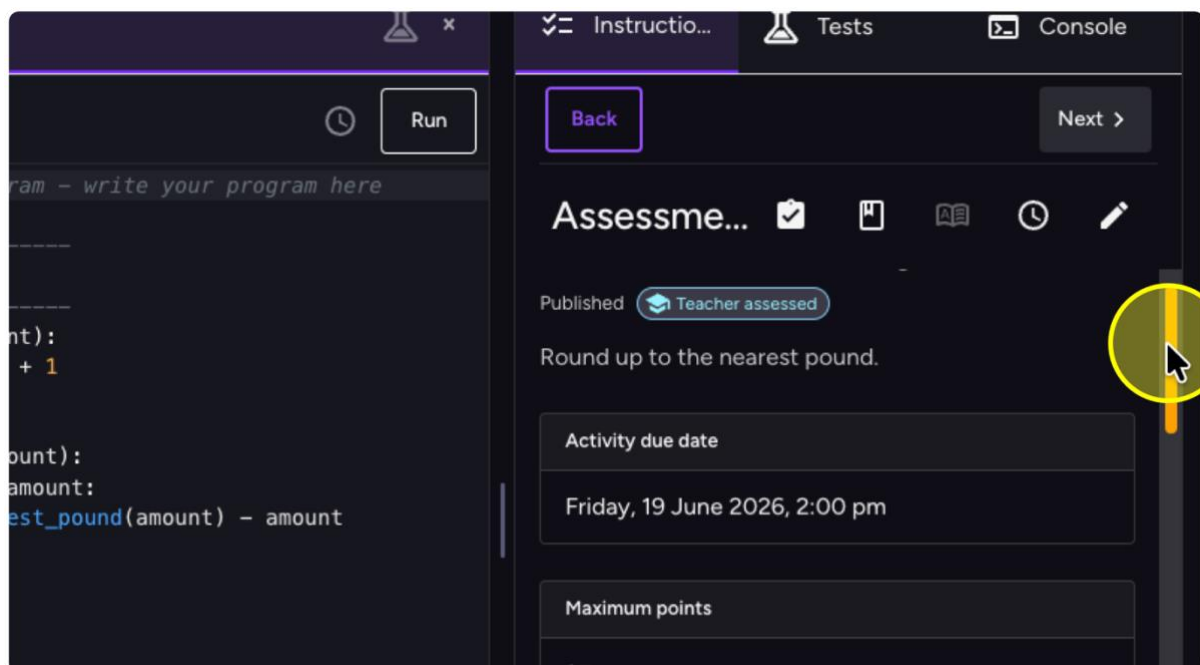
33. Click on Save to save your changes in the editor.



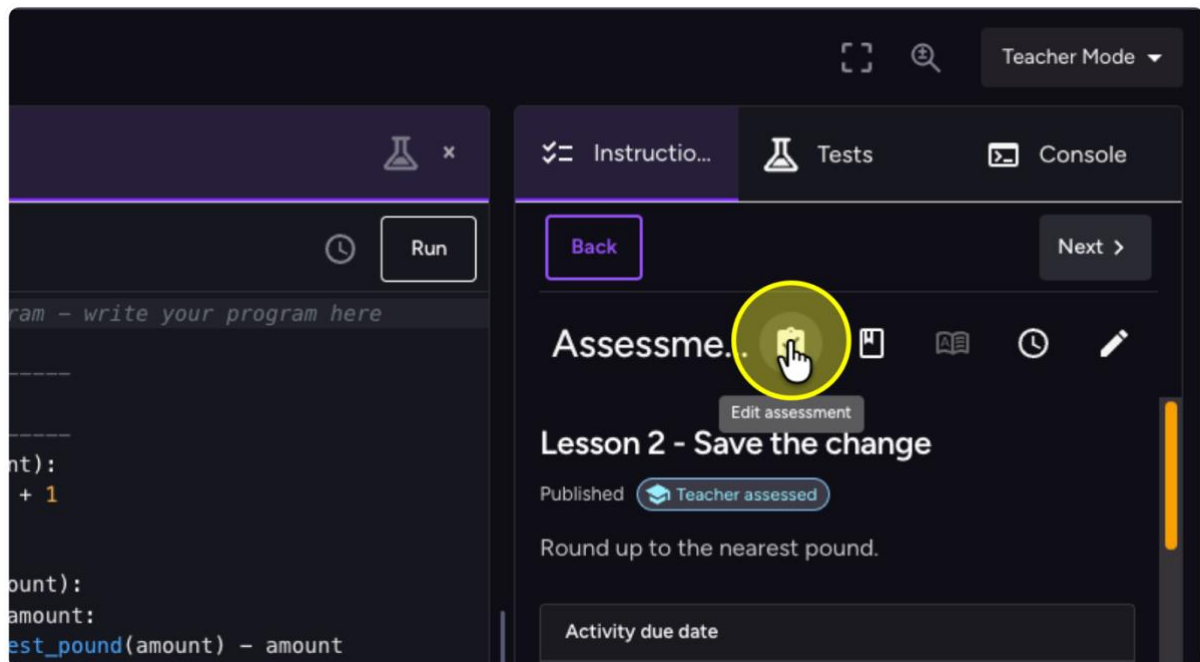
34. Navigate to the Evaluate section to see the assessment information as students see it.



35. Here is the assessed activity, right after Evaluate.



36. Select the Edit assessment button to get back to the settings.



37. Back to the settings, in case you need to make changes.

